

Open Position for Senior Staff Accountant

Local growing CPA firm located in Whitehouse Station, New Jersey is seeking a Senior Staff Accountant.

Responsibilities for this position will include:

- Preparation and review of income tax returns for individuals, corporations, partnerships and non-profits.
- Preparation of quarterly and year end payroll and sales tax filings.
- Preparation of compilation, review and audit engagements including work paper and financial statement preparation.

The candidate must exhibit strong client relationship skills; verbal and written communication skills; problem solving ability; technical proficiency; detail oriented; and self-motivated.

Compensation will be based upon experience and qualifications. Must have the ability to work additional hours during tax season. We provide an excellent working environment, benefits, and 401k plan.

References will be required.

Job Requirements:

- 3 or more years of income tax preparation and accounting experience in a professional environment.
- Bachelor's degree or equivalent related experience.
- PTIN is required. CPA is a plus.
- Experience preparing and reviewing individual and business tax returns, including the ability to make journal entries and close trial balances.
- Manage due dates for client work.
- Strong organizational and computer skills.
- Clear communication skills.
- Problem solving ability.
- Must be able to work independently and, maintain productivity, accuracy and confidentiality.
- Experience with MS Office (Word & Excel at a minimum).
- Experience with accounting and tax software; Ultra Tax, and QuickBooks a plus.

If you are interested in this position, please email your resume to
marybeth@tropeanomcgrady.com